



Lower Chattahoochee Workforce Development Board Fall (ZOOM) Meeting

September 19, 2024

Columbus Consolidated Government

1111 1st Avenue, 2nd FL,

Columbus, Georgia 31902

Type of meeting:

LCWDB BOARD FALL (ZOOM) MEETING

Agenda topics

- I. Welcome Chester Randolph, Chair
 - a. Approval of Minutes
(June 20, 2024)
- II Introduction of the New WIOA Director
- III. Georgia Job T.I.P.S. Presentation Lorraine Cobb, Georgia Job TIPS
- IV. Old Business Chester Randolph, Chair
- V. New Business Dr. Valerie Richardson, WIOA Director
 - a. Approval of the Regional Plan
 - b. Approval of By-Laws Changes
 - c. Policy Discussion
 - d. ETPL Requests
 - 1. Career Association of Georgia, Inc
 - 2. Heavy Equipment Colleges of America
 - 3. Independent Electrical Contractors
 - e. Financial Report
- VI. Next Meeting & Adjournment

TO JOIN ZOOM MEETING:

Meeting ID: 886 6318 6432

Passcode: 563048

Find your local number:

<https://us02web.zoom.us/j/kcvWzFhhDb>



Lower Chattahoochee Workforce Development Board Quarterly (ZOOM) Meeting

September 19, 2024

Columbus Consolidated Government
420 Tenth Street
Columbus, Georgia 31902

Type of meeting:

LCWDB BOARD FALL (ZOOM) MEETING

Board Members in attendance:

Chester Randolph, C. Randolph & Associates
Carl Brown, Brown & Associates, Inc.
Tony Calloway, Calloway & Associates, Inc.
Joel Domineck, Jr., TCSG
KeKe Dupree, GA Voc Rehab Agency
Jonathan Evans, Housing Authority of Cols. GA
April Hopson, Columbus Technical College
Carolyn Hugley, State Farm Ins. Agency
Barbara Jackson, Piedmont Hospital
Jamie Loyd, Columbus Technical College
Conner Miller, Gr. Cols. Chamber of Commerce
Jasmine Newton, Legacy Link
Ernestine Ramsey, Metro Cols. YMCA
Wanda Rutledge, Kinetic Credit Union
Dexter Smith, Communication Workers of USA, Local 3212
Jamie Thomas, Enrichment Services Program, Inc.
Wendy Timmons, Sixty-Two Graphic Studio
Joe Lee Williams, Stewart County Board of Commissioners

WIOA Staff

Dr. Valerie Richardson
Feleshia Marshall
Barbara Coppage
Quentin Daniel
Lisa Lane

Guest

Brandi Anderson, IN THE DOOR
Zecorie Bohannon, GA Job TIPS
Lorraine Cobb, GA Job TIPS
Kia Marie Legette, Career Assoc. of GA, Inc.
Monique Moore, IN THE DOOR
Nianthia Spellors, Brookstone Surgical Center

Agenda Discussion

I. Welcome

Chester Randolph, LCWDB Chair

The following is a summary of the discussion as it pertains to the Workforce Innovation and Opportunity Act of 2014 and the responsibilities conferred upon the local workforce area, which comprises the eight-counties of Chattahoochee, Clay, Harris, Muscogee, Quitman, Randolph, Stewart and Talbot, and the cities and municipalities contained therein. These minutes, in accordance with the Workforce Innovation and Opportunity Act, contain motions presented for approval. A sufficient number of members were present to satisfy a quorum for voting. These minutes are open for public viewing and made available upon request.

After all attendees had arrived and/or been admitted into the ZOOM meeting, the meeting was called to order by Chair Chester Randolph. The Chair thanked the members and guests both present and virtually (through ZOOM) for their attendance and requested that the roll be taken. Roll was officially called and noted for the record.

The Chair asked if there were any questions or discussion regarding the minutes of the June 20, 2024, meeting (A copy is attached to the original minutes as permanent record). During discussion, members expressed that they felt the minutes presented were thorough, complete, and accurate.

The Chair asked for a motion to approve June 20, 2024, minutes as written.

Action Taken:

Joe Lee Williams so moved and Wendy Timmons properly second, approval was granted by majority of all board members present to approve June 20, 2024, minutes as written.

II. Introduction of the New WIOA Director

The Chair introduced Dr Valerie Richardson as the new WIOA Director. He welcomed her aboard and stated he was looking forward to a great working relationship with her and the direction our local workforce area would be headed with her leadership. The WIOA Director thanked the Chairman and board members for their welcome and well wishes and expressed her excitement to get started.

The WIOA Director noted that Georgia Job T.I.P.S. was in attendance today and would be giving a presentation. She introduced Ms. Lorraine Cobb with Georgia Job T.I.P.S.

Action Taken:

No action required.

III. Georgia Job T.I.P.S. Presentation

Lorraine Cobb, WIOA Director

Ms. Cobb began her presentation with their agency's history stating their organization was a non-profit grassroots organization founded to engage in education, training, job placement, and career development to assist economically disadvantaged individuals in 1997 by Mr. Willie Siders and myself. Our agency offers these services utilizing funding received through the U.S. Department of Labor's Federal funding through the Workforce Innovation and Opportunity Act. (WIOA) allocated to the State of Georgia and then local workforce delivery area (WDA-14). Georgia Job T.I.P.S. has assisted individuals through a variety of specialized programs work experience and on-the-job training. Ms. Cobb introduced Ms. Zecorie Bohannon, Senior Employment & Training Specialist from their staff. Ms. Bohannon would continue with their presentation

Ms. Bohannon noted employers benefited through their agency's work experience program as it aims to provide work reintegrative hands-on training to (WIOA) eligible participants and/or recent college graduates. The program paid 100% of the participant's salary for up to a maximum of 480 training hours. Ms. Bohannon gave members the following example: hourly wage of similarly situated employees was \$10.85. To learn the duties and responsibilities well enough to perform well in the position, the individual would train full-time (40-hour week) for 12 weeks or 480 training hours. (\$10.85 p/hr. X 480 total hours = \$5,208.00 in wages the employer would not have to pay to train the individual).

Ms. Bohannon noted employers also had the option to benefit from the OJT program. This program helped (WIOA) eligible individuals reenter the workforce utilizing their transferable skills in a new occupation. Employers hire our participants (placing them on their company's payroll) and are reimbursed up to 50% of their training costs for training their new employee.

Ms. Bohannon gave the qualifying criteria for an individual to be determined (WIOA) eligible to participate.

- Recent graduate or potential graduate from postsecondary or vocational school.
- 22 years of age or older.
- Dislocated workers (individuals affected by a business closure, layoff or downsizing, transitioning service member and their dependents, veterans, or displaced homemakers.
- SNAP (public assistance) recipient
- Adult Workers (individuals under employed earning less than \$50,000 annually)
- Must reside/work in one of the eight counties within our local delivery area (WDA-14) for at least 6months (Chattahoochee, Clay, Harris, Muscogee, Quitman, Randolph, Stewart or Talbot Counties)

Ms. Bohannon further noted our program allows employers to do reverse referrals as well. If your company has someone you are interested in hiring, and they meet the required qualifications, then your company could benefit from our programs.

Ms. Bohannon gave the qualifying criteria for Employers.

- The employer must have a bonafide full-time position (32 hours weekly or more) to be filled to utilize this program. Upon completion of training, they will transition onto the employers' payroll (Work Experience Program). If the individual is enrolled in OJT, the reimbursements will cease after training.
- The employer must have been in business for at least one year and provide a copy of their current business license.
- The employer also will be responsible for any overtime that an employee works. Due to this being a training program, we do not pay overtime or holiday pay.
- The employer does not have a history of frequent layoffs and is not involved in any labor disputes or child labor violations.
- The employer will not use WIOA funds to open a new business.
- Part-time, temporary, or seasonal positions do not qualify for our programs.

Ms. Bohannon listed how the employers benefited from participating in our programs.

- Saving money while being able to observe a potential employee. Meaning they determine whether or not the individual will be a good fit for their operation.
- Our agency will prescreen for your company to make sure that you have quality individuals for your staff.
- Our agency monitors our participants for up to one year after completing their allowed training hours.
- With our programs, employers save money on training costs.

Ms. Cobb informed members there are grants available from the US Department of Labor to implement projects that serve underrepresented populations that face social, economic, and other barriers to jobs with high quality. Our agency has applied for funding to develop partnerships to design workforce strategies for the Hospitality Industry throughout the Lower Chattahoochee region. We are asking the local workforce board, industry representatives and others to join us. We welcome the opportunity to meet with board members to discuss this further and answer any questions about our agency and our programs.

The Chair thanked Ms. Cobb and Ms. Bohannon for their presentation today and encouraged them to keep up the good work.

The WIOA Director informed the board, so you will know what to expect, I think this is an opportunity for us to reintroduce each other to the partners (contracted service providers) that we have. Giving them a chance to sing their praises and showcase the work they are doing so we can take advantage of the opportunities we have with each other. You as the board will become more familiar with the "players" that we have on our team and will have a better understanding of the undertakings and accomplishments we are making and not just given figures and numbers on a report/page. Several members voiced their appreciation for the director's vision and felt it was a very good idea.

The Chair asked if anyone had any questions or discussion. There being no further discussion, the Chair continued with the next item on the agenda.

Action Taken:

No Action Required.

IV. Old Business

Chester Randolph, LCWDB Chair

The Chair asked if there was any old business to discuss. There being no discussion, the Chair turned the meeting over to Dr. Richardson.

Action Taken:

No Action Required.

V. New Business

Dr Valerie Richardson, WIOA Director

The WIOA Director noted that the first item of (new) business would be the discussion and approval of the Regional Plan. The regional plan had been posted for the 30-day comment period and it would need to be formally approved by the board and then submitted for State approval. The WIOA Director noted that Ms. Lane had taken the lead on updating the plan and would present the summary of changes (A copy is attached to original minutes as permanent record).

The summary of changes on the regional plan for Area 14 were as follows:

- **Changes in the MOU for One-Stop Partner, including changes to the infrastructure funding agreement (IFA)**
Location in the Regional Plan (Area 14): One-Stop Delivery System
Summary: Updated infrastructure funding agreement
- **Changes in Board structure, including a change in Board chairperson, adding members or removing members**
Location in the Regional Plan (Area 14): Attachment 1
Summary: Added new members and removed old members.
- **Changes in the strategies used to meet local performance goals, Location in the Regional Plan (Area 14):** Change in the strategies used to meet local performance goals
Summary: Described changes in service-delivery model to overcome new obstacles created by COVID-19 pandemic. We leveraged online learning, the WorkSource Portal, partnerships, and virtual fairs and events.

- **Significant changes in the labor market and general economic conditions or local economic conditions**
Location in the Regional Plan (Area 14): Labor Market Data, etc. updates
Summary: Updated data and chart to the most recent available. The updates include new data about the region’s population and workforce participation, the top industries, top specialized skills, and top job postings.
- **Award of a contract to a new competitively selected One-Stop Operator or new service provider**
Location in the Regional Plan (Area 14): Current One-Stop Operator / Awarding Sub-Grants and Contracts
Summary: No changes. / No changes.
- **Any change to the facility’s operating name, street address, mailing address or telephone number (i.e., the contact information provided to the public)**
Location in the Regional Plan (Area 14): One Stop & Affiliate Sites & Services
Summary: No Changes
- **Change in Board staff support (i.e., change in organization or entity providing the staffing, not individual staff members)**
Location in the Regional Plan (Area 14): N/A
Summary: N/A
- **Changes to any of the policies in the required attachments**
Location in the Regional Plan (Area 14): N/A
Summary: N/A
- **Any other change defined locally as a substantial deviation from the Local Plan, including changes in local criteria, service providers, or local standards for service coordination**
Location in the Regional Plan (Area 14): N/A
Summary: No Changes.

Ms. Lane noted although the document had been posted for public comment, there hadn’t been any comments received. The Chair thanked Ms. Lane for her overview and discussion and asked if there were any questions or further discussion. There being no further discussion, the Chair asked for a motion to officially approve the regional plan for 2024 through 2027 as presented.

* * *

The WIOA Director noted the second item of business was the proposed updated attendance policy for the Lower Chattahoochee Workforce Board (LCWDB) board meetings (A copy is attached to original minutes as permanent record). The proposed updates discussed were as follows:

ARTICLE III

SECTION III: APPOINTMENT AND VACANCIES (pages 5 & 6)

B) VACANCIES

Currently paragraph 3

All vacancies must be filled within ninety (90) days of the position becoming vacant unless attempts made to fill the position(s) have been unsuccessful. In this instance, documented attempts and any alternative efforts made to fill the vacancy, if necessary, must be maintained. Vacancies filled by new members must be ~~in accordance with~~ the requirements of LCWDB membership and shall be certified by the Chief Elected Official for the initial term of membership not to exceed **two (2) years**.

Expired membership terms may be renewed provided the LCWDB member has remained in good standing during the initial term of membership.

A LCWDB member shall be automatically removed and replaced for failing to attend three (3) consecutive board meetings without cause ~~in accordance with~~ Georgia Rule 692-1-.05(5).

All vacancies must be filled within ninety (90) days of the position becoming vacant unless attempts made to fill the position(s) have been unsuccessful. In this instance, documented attempts and any alternative efforts made to fill the vacancy, if necessary, must be maintained. Vacancies filled by new members must follow the requirements of LCWDB membership and shall be certified by the Chief Elected Official for the initial term of membership not to exceed **two (2) years**.

Expired membership terms may be renewed provided the LCWDB member has remained in good standing during the initial term of membership.

A LCWDB member shall be automatically removed and replaced for failing to attend three (3) consecutive board meetings without cause per Georgia Rule 692-1-.05(5).

ARTICLE VII
MEETINGS, QUORUM, AND VOTING (pages 11 & 13)

SECTION I: (page 11)

MEETINGS

Proposed addition

Board Attendance Policy

Regular attendance at board and committee meetings is essential to maintain continuity in the management and governance of the Lower Chattahoochee – Area 14 Workforce Development Board. The board is committed to running the WIOA/Job Training Division professionally, efficiently, and effectively, adhering to good governance practices. It expects its members to make every effort to attend scheduled board meetings. While the board accepts that members will occasionally miss meetings due to unforeseen circumstances beyond their control continual absence from meetings is unacceptable.

Purpose

- To ensure that all board members know the importance of attendance.
- To guarantee a quorum at every meeting to successfully conduct business.
- To outline reporting and recording mechanisms for absences.
- To reinforce the commitment required to hold a board meeting.
- To ensure that accountability to both funders and the community is served.

It is the responsibility of the chair of the board in partnership with the Chief Local Elected Official of the LCWDB to monitor the attendance of each board member.

Currently paragraph 1

Meetings of the Lower Chattahoochee Workforce Board (LCWDB) shall be held four (4) times a program year, or more often if deemed necessary. ~~At the direction of the Board Chair or Chief Local Elected Official the LCWDB and standing committees may conduct a regularly scheduled board meeting or committee meeting entirely via telephonic/virtual access provided that it complies with all requirements of the Georgia Open Meetings Act including identifying the virtual location of the meeting and providing a method for public to join.~~

Proposed change paragraph 1

Meetings of the Lower Chattahoochee Workforce Board (LCWDB) shall be held four (4) times in a program year, or more often if deemed necessary. Board members must attend at least 1 of 4 regularly scheduled meetings in person. At the direction of the Board Chair or Chief Local Elected Official, the LCWDB and standing committees may conduct a regularly scheduled board meeting or committee meeting entirely via telephone or virtual access if it complies with all requirements of the Georgia Open Meetings Act including identifying the virtual location of the meeting and providing a method for the public to join.

Currently paragraph 2

~~Board members who attend regularly scheduled meetings with telephonic/virtual access will be counted as present and afforded the same rights and privileges as those members attending in person. Board members may utilize a proxy to attend via telephone/virtual access, however the proxy may not vote on behalf of the board member. All meetings and agendas of the LCWDB shall be made open to the public, identifying virtual location and preceded by adequate public notice.~~

Proposed change paragraph 2

Board members who attend regularly scheduled meetings via telephone or virtual access will be counted as present and afforded the same rights and privileges as those members attending in person. All meetings and agendas of the LCWDB shall be made open to the public, identifying the virtual location and preceded by adequate public notice.

SECTION III:(page 13)

VOTING

Currently paragraph 1-2

~~Each LCWDB member shall cast one vote. Board members who attend regularly scheduled meetings with telephonic/virtual access will be counted as present and afforded the same rights and privileges as those members attending in person. Board members may utilize a proxy to attend via telephone/virtual access, however the proxy may not vote on behalf of the board members. All business~~

of the LCWDB shall be decided by 51% of the board members present at a regularly scheduled meeting. No action shall be voted upon unless the board members present satisfies a 51% quorum.

~~Electronic voting shall be permitted in accordance with the provisions set forth in the Georgia Open Meetings Act Coe Section 50-14-1 of the Official Code of Georgia. No proxy voting authorized unless stipulated in the Code.~~

Proposed change paragraph 1-2

Each LCWDB member shall cast one vote. **Board members who attend regularly scheduled meetings via telephone or virtual access will be counted as present and afforded the same rights and privileges as those members attending in person.** All business of the LCWDB shall be decided by 51% of the board members present at a regularly scheduled meeting. **No action shall be voted upon unless the board members present satisfy a 51% quorum.**

Electronic voting shall be permitted under the provisions outlined in the Georgia Open Meetings Act Coe Section 50-14-1 of the Official Code of Georgia. No proxy voting is authorized unless stipulated in the Code.

During discussion, the Chair stated if any of you (board members) do not wish to be a board member, please let us know. We are on a mission to be actively engaged in our communities, in out-reach, and understanding their needs and how we can address them. Gone are the days of coming and listening to what the staff have done and getting information. We'll be actively involved, enhancing efforts in what we do and how we are serving our communities. We have a great team of board members, and we are going to get pumped and actively involved. This will help the staff to network. Getting companies and businesses involved. We can do this, but it's going to take your commitment. I don't think it's too much to ask that you make yourself available four times a year having to be present at least one of the four times we meet and able to attend virtually the other three. Several members expressed their appreciation and agreed this provision for being able to meet virtually would aid in reaching a quorum for each meeting.

The Chair asked if there were any other questions or discussion. There being no further discussion, the Chair asked for a motion to approve the by-law changes as presented.

* * *

The WIOA Director noted before we move to the third item of business today, I want to inform you of changes that will be coming soon. I know you all have heard a million complaints about testing. The Technical College System of Georgia and Office of Workforce Development has determined that the "TABE" (Test of Adult Basic Education) Test, which is the testing instrument we use, is not suitable for determining an individual's basic deficiencies or basic requirements for qualifying for our program. We will be moving away from the TABE Test. Right now, I have a task force that is looking at different options for another instrument for assessing individuals who wouldn't be able to provide their standardized testing from high school or speaking with their school councillors or using their high school transcripts to determine functioning levels in math and reading. We are working towards having an instrument in place so we would be able to do a before and after assessment to report their measurable skills gain (an important part of our performance measures). So, as we begin to look for other options, make a choice on the best option for us and submit it to the State for approval, we'll keep you all updated on our progress and introduce it to all of you when that has all been achieved. The WIOA Director asked if there were any questions regarding the project. An inquiry was made, had the State provided testing methods? The WIOA Director noted that the State did have several options for consideration and the task force was checking into them. The TABE Test had to be purchased just as all the other options would, so for now we would continue to use the TABE till all the purchased tests were used. So, we have some time to complete the project.

The Chair asked if there were any other questions. There being no further discussion, the WIOA Director stated Ms. Lane would present the ETPL requests.

Ms. Lane gave a brief overview and discussion of the eligible training provider listing (ETPL) requests received (A copy is attached to original minutes as permanent record). Ms. Lane stated there were three applications for inclusion on the State ETPL list and one request for increased program costs. They were as follows:

ETPL APPLICATION:

PROPOSED AGENCY: Career Association of Georgia, Inc.

ADDRESS: 1022 2nd Avenue, Columbus, GA 31901

CERTIFIED MANAGEMENT TRAINING

TRAINING LENGTH: 2.5 weeks; 44 hours (5 days per week; 20 hrs. per week)

TRAINING COST: \$5,000.00 (includes tuition, registration, entrepreneurship/Sm. business workbook, Capabilities Statement/Professional Image & Brand ID/Personal Development Book; Starter Kit for Startups)

RECOMMENDATION: Motion to Disapprove due to insufficient program specific performance information provided for initial eligibility review. Authorize the WIOA Director to send letter to Vendor regarding Board's decision

Ms. Lane noted that the Applicant, Ms. Kia Marie, Career Association of Georgia, Inc. attended today's meeting and would be able to answer questions. Ms. Lane stated their application had gone through an extensive review process. The results of which were that the agency had not provided enough program specific information nor adequate performance data to warrant inclusion on the ETPL at this time, therefore the recommendation had been to disapprove the application at this time.

The Chair stated since you are here today, Ms. Marie, I think we will table this decision to allow you to provide additional information for consideration. Ms. Marie stated she had hoped to provide a presentation to the Board that would provide clarity and more information to the Board so they could have a better understanding of her programming.

The Chair noted that the vote would be tabled for now and the WIOA Staff would be in touch to give more information on the specifics required to move forward. Ms. Marie thanked the Chair and the board for their consideration and support. The Chair further noted that everything that we (the Board) do is done with accountability. We take our responsibilities very seriously.

The WIOA Director stated let me just say this to you (Ms Marie), so you'll feel a little bit better about this. The Technical College System of Georgia, Office of Workforce Development has updated the policies and procedure requirements for initial eligibility for a vendor's inclusion on the State of Georgia eligible training provider listing. We are tasked with updating our ETPL Application packet to meet those requirements. Once our (ETPL) application has been updated, approved by the Board and the State, we will sit down and discuss the requirements of the new (application) packet so you will have what you need to be able to provide the specifics for consideration for inclusion on the State ETPL list. Ms. Marie thanked the director for her explanation.

The Chair asked Ms. Lane to continue with the next application.

ETPL APPLICATION:

PROPOSED AGENCY: Heavy Equipment Colleges of America

ADDRESS: 3120 Stonecrest Blvd, Suite 220, Stonecrest, GA 30038

HEAVY EQUIPMENT OPERATIONS – LEVEL 1

TRAINING LENGTH: 3 weeks; 112 hours (4 days per week; 40 hrs. per week)

TRAINING COSTS: \$11,960.00 (includes tuition, fees, exam)

HEAVY EQUIPMENT OPERATIONS – MOBILE CRANE

TRAINING LENGTH: 3 weeks; 114 hours (4 days per week; 40 hrs. per week)

TRAINING COSTS: \$11,960.00 (includes tuition, fees, exam)

RECOMMENDATION: Motion to Disapprove Cost prohibitive. Authorize the WIOA Director to send letter to Vendor regarding Board's decision

During discussion, Ms. Lane addressed concerns regarding the total costs of the 2 programs. Were the prices listed a group cost or an individual cost? Ms. Lane noted that the total cost of each program would be what an individual would be expected to pay for the training regardless of the funding source. Several members voiced concerns that the metro Atlanta area would be a more suitable place for individuals to find continuous work so basically, we would train them to leave and find work in a larger metropolitan area. The WIOA Director noted that due to the budget constraints, the costs of training were prohibitive thus the recommendation for disapproval. The Chair asked if there were any other questions or discussion. With no further discussion, the Chair asked Ms. Lane to continue with the next application.

ETPL APPLICATION:

PROPOSED AGENCY: Independent Electrical Contractor, Inc.

ADDRESS: 4500 Winters Chapel Road, Atlanta, GA 30360

ELECTRICAL APPRENTICESHIP & TRAINING PROGRAM

TRAINING LENGTH: 41 weeks; 164 hours (1 – 2 days per week; 4 – 8 hrs. per week)

TRAINING COSTS: \$7,460.00 (includes tuition, reg. fees, books, tools. & exam)

PROFESSIONAL ELECTRICIAN’S PROGRAM

TRAINING LENGTH: 90 weeks; 360 hours (1 – 2 days per week; 4 – 8 hrs. per week)

TRAINING COSTS: \$8,750.00 (includes tuition, reg. fees, books, tools, CMS Access fee, & exam)

RECOMMENDATION: Motion to Disapprove. Our local area isn’t registered for apprenticeship programs. Authorize the WIOA Director to send letter to Vendor regarding Board’s decision

During discussion Ms. Lane noted that at the current time, our local area was not registered for apprenticeship programs. Inquiries were made do we have to be registered and what do we have to do to get registered. The WIOA Director noted it was not a difficult process. We could conceivably do it because there are other agencies that are in the State of Georgia. As a matter of fact, Columbus Technical College has registered for a series of apprenticeships. At this point in time, we would have to get the apprenticeship registration approved, then would have to pay for the 1st 41 weeks of training (Electrical Apprenticeship & Training Program) then the participate would have to be able to work under an apprentice for an additional 90 weeks before the participant could get a job. So, it’s a little bit much right now to be considered feasible. That’s why we are recommending disapproving the application at this time.

The WIOA Director further noted that apprenticeships are something we are looking at because again Columbus Tech. has already been approved and working with apprenticeships.

The Chair stated if there wasn’t any further discussion, Ms. Lane could continue with the last ETPL request.

Ms. Lane noted that GWANA’s CNA program training length had not changed just the costs associated with the training. Since the last training costs review five years ago (2019) there were increases in cost totalling \$335.00. These increases were comparative to the other CNA programs offered by other agencies. Therefore, we were recommending approval of the increases.

ETPL PROGRAM COSTS INCREASE REQUEST:

ELIGIBLE TRAINING PROVIDER: Go With A Nurse’s Assistant (GWANA)

ADDRESS: Post Office Box 51577, Albany, Georgia 31703

CERTIFIED NURSE’S ASSISTANT (CNA)

REQUESTED COSTS INCREASES:

<u>Item Description</u>	<u>CURRENT COST (2019)</u>	<u>PROPOSED COST (2024)</u>	<u>INCREASE AMOUNT</u>
Tuition	\$810.00	\$1,000.00	\$190.00
Books (2)	\$80.00	\$100.00	\$20.00
Supplies	\$325.00	\$350.00	\$25.00
Liability Insurance	\$40.00	\$50.00	\$10.00
Background Check	\$30.00	\$30.00	\$0.00
Drug Screen/Physical	\$50.00	\$80.00	\$30.00
Tuberculin (TB) Skin Test	\$30.00	\$35.00	\$5.00
CPR/First Aid	\$65.00	\$110.00	\$45.00
Certification Exam	\$120.00	\$130.00	\$10.00

Total Costs:	<u>\$1,550.00</u>	<u>\$1,885.00</u>	<u>\$335.00</u>
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During discussion an inquiry was made, was Albany, Georgia in our delivery area? Ms. Lane noted although Albany was in Dougherty County – not one of our service counties, it was closer for residents in Clay and Randolph Counties (within our delivery area) to attend CNA training in Albany than it would be to commute to Columbus (Muscookee County). Members agreed that the increases were justified and should be approved as requested.

The Chair asked if there were any other questions or discussion. There being no further discussion, the Chair asked for a motion to approve the ETPL recommendations as presented and/or discussed.

The Chair turned the meeting over to the WIOA Director to discuss the last item of new business the Financial Report.

* * *

The WIOA Director gave a brief overview of the Grant Summary Report broken down by adult/youth, dislocated worker/rapid response funding (A copy is attached to original minutes as permanent record). During the discussion, the WIOA Director noted that Ms. Barbara Copping, WIOA Finance Manager, was in attendance and could expand on the information provided in the report if needed.

The Chair thanked the director for the informative discussion and asked if there were any questions or discussion regarding the financial report. With no further discussion, the Chair asked for a motion to approve the financial report as presented.

Motions Presented

- *Motion to officially approve the Regional Plan for 2024 through 2027 as presented. Joe Lee Williams moved and Tony Calloway properly second.*
- *Motion to approve the By-Laws and policy changes as presented. Jamie Loyd moved and Tony Calloway properly second.*
- *Motion to approve the ETPL recommendations as presented and/or discussed for Career Association of Georgia, INC. (voting tabled for updated ETPL application); Heavy Equipment Colleges of America Heavy Equipment Operations Level 1 and Heavy Equipment Operations – Mobile Crane programs (disapproval); and Independent Electrical Contractors, Inc. Electrical Apprenticeship & Training Program and Professional Electrician’s Program (disapproval); and Go With A Nurse’s Assistant (GWANA) CNA Program Costs Increases request (approved) and submit the updates to their report card for State approval as presented and Grant the WIOA Director the authority to send written notice of the board’s decisions to the ETPL applicants. Tony Calloway moved and Joe Lee Williams properly second.*
- *Motion to approve the Financial Report as presented. Ernestine Ramsey moved and Wendy Timmons properly second.*

Action Taken:

The motions were approved by the full majority of board members present.

VI. Next Meeting & Adjournment

The Chair thanked everyone for their time and stated the next board meeting was scheduled for December 19, 2024, at 11:30 AM. With no further discussion, the meeting was adjourned.

Minutes Reviewed By: Dr. Valerie Richardson Approval Date: 12/05/2024

Member Name	Organization	Action Taken							
		<i>Agenda Item I (Minutes: 06/20/2024)</i>				<i>New Business V a. (Approval of Regional Plan)</i>			
		Yes	No	Absent	Abstain	Yes	No	Absent	Abstain
Bethune, Georgia	Rolling Hills Food			X				X	
Bloom, Richard, M.D.	Brookstone Surgical Center			X				X	
Brown, Carl	Brown & Associates	X				X			
Calloway, Tony	Calloway & Associates	X				X			
Chambers, Travis	Elite Ventures Leasing			X				X	
Deppe, Jeff	IBEW, Local 613			X				X	
Domineck, Joel, Jr.	TCSG	X				X			
Dupree, Kianca "KeKe"	GA Voc Rehab Svc.	X				X			
Evans, Jonathan	Housing Authority of Cols, GA	X				X			
Hollingsworth, Selvin	LightSpeed Datalinks			X				X	
Hopson, April	Columbus Tech	X				X			
Hugley, Carolyn	State Farm Insurance	X				X			
Jackson, Barbara	Piedmont Hospital	X				X			
Johnson, Will	CCG Eco / Dev/Planning Division			X				X	
Kelly, Andrew	Valley Hospitality			X				X	
Lewis, Carvel	Lewis Mortuary II			X				X	
Loyd, Jamie	Cols Tech College	X				X			
McNeer, Ann	Master Tax Solutions			X				X	
Miller, Conner	Cols Chamber of Commerce	X				X			
Newton, Jasmine	Legacy Link	X				X			
Ramsey, Ernestine	Metro Cols. YMCA	X				X			
Randolph, Chester	C. Randolph & Assoc.	X				X			
Ruff, Gwendolyn	Cols. Water Works			X				X	
Rutledge, Wanda	Kinetic Credit Union	X				X			
Smith, Dexter	Com Workers of USA, Local 3212	X				X			
Stoller, Frederick	Job Corps.			X				X	
Thomas, Jamie	Enrichment Services Program, Inc.	X				X			
Timmons, Wendy	Sixty-Two Graphic Studio	X				X			
Vinson, Tim	MCSD			X				X	
Watson, Eddie	Clay Hill Hunting			X				X	
Williams, Joe Lee	Stewart Co. BoC	X				X			
Totals:		18	0	13	0	18	0	13	0

- Attended in person.
- Attended virtually.

Member Name	Organization	Action Taken							
		<u>New Business V b.&c.</u> (Approval of By-Laws & Policy Changes)				<u>New Business V d. (I)</u> (ETPL Application CAG, Inc.) VOTE TABLED			
		Yes	No	Absent	Abstain	Yes	No	Absent	Abstain
Bethune, Georgia	Rolling Hills Food			X					
Bloom, Richard, M.D.	Brookstone Surgical Center			X					
Brown, Carl	Brown & Associates	X							
Calloway, Tony	Calloway & Associates	X							
Chambers, Travis	Elite Ventures Leasing			X					
Deppe, Jeff	IBEW, Local 613			X					
Domineck, Joel, Jr.	TCSG	X							
Dupree, Kianca "KeKe"	GA Voc Rehab Svc.	X							
Evans, Jonathan	Housing Authority of Cols, GA	X							
Hollingsworth, Selvin	LightSpeed Datalinks			X					
Hopson, April	Columbus Tech	X							
Hugley, Carolyn	State Farm Insurance	X							
Jackson, Barbara	Piedmont Hospital	X							
Johnson, Will	CCG Eco / Dev/Planning Division			X					
Kelly, Andrew	Valley Hospitality			X					
Lewis, Carvel	Lewis Mortuary II			X					
Loyd, Jamie	Cols Tech College	X							
McNeer, Ann	Master Tax Solutions			X					
Miller, Conner	Cols Chamber of Commerce	X							
Newton, Jasmine	Legacy Link	X							
Ramsey, Ernestine	Metro Cols. YMCA	X							
Randolph, Chester	C. Randolph & Assoc.	X							
Ruff, Gwendolyn	Cols. Water Works			X					
Rutledge, Wanda	Kinetic Credit Union	X							
Smith, Dexter	Com Workers of USA, Local 3212	X							
Stoller, Frederick	Job Corps.			X					
Thomas, Jamie	Enrichment Services Program, Inc.	X							
Timmons, Wendy	Sixty-Two Graphic Studio	X							
Vinson, Tim	MCSD			X					
Watson, Eddie	Clay Hill Hunting			X					
Williams, Joe Lee	Stewart Co. BoC	X							
Totals:		18	0	13	0	0	0	0	0

- Attended in person.
- Attended virtually.

Member Name	Organization	Action Taken							
		<u>New Business V d .(2)</u> <u>(Disapproval of ETPL</u> <u>Application - Heavy Equipment</u> <u>Colleges of America)</u>				<u>New Business V d. (3)</u> <u>(Disapproval of ETPL Application -</u> <u>Independent Electrical Contractors)</u>			
		Yes	No	Absent	Abstain	Yes	No	Absent	Abstain
Bethune, Georgia	Rolling Hills Food			X				X	
Bloom, Richard, M.D.	Brookstone Surgical Center			X				X	
Brown, Carl	Brown & Associates	X				X			
Calloway, Tony	Calloway & Associates	X				X			
Chambers, Travis	Elite Ventures Leasing			X				X	
Deppe, Jeff	IBEW, Local 613			X				X	
Domineck, Joel, Jr.	TCSG	X				X			
Dupree, Kianca "KeKe"	GA Voc Rehab Svc.	X				X			
Evans, Jonathan	Housing Authority of Cols, GA	X				X			
Hollingsworth, Selvin	LightSpeed Datalinks			X				X	
Hopson, April	Columbus Tech	X				X			
Hugley, Carolyn	State Farm Insurance	X				X			
Jackson, Barbara	Piedmont Hospital	X				X			
Johnson, Will	CCG Eco / Dev/Planning Division			X				X	
Kelly, Andrew	Valley Hospitality			X				X	
Lewis, Carvel	Lewis Mortuary II			X				X	
Loyd, Jamie	Cols Tech College	X				X			
McNeer, Ann	Master Tax Solutions			X				X	
Miller, Conner	Cols Chamber of Commerce	X				X			
Newton, Jasmine	Legacy Link	X				X			
Ramsey, Ernestine	Metro Cols. YMCA	X				X			
Randolph, Chester	C. Randolph & Assoc.	X				X			
Ruff, Gwendolyn	Cols. Water Works			X				X	
Rutledge, Wanda	Kinetic Credit Union	X				X			
Smith, Dexter	Com Workers of USA, Local 3212	X				X			
Stoller, Frederick	Job Corps.			X				X	
Thomas, Jamie	Enrichment Services Program, Inc.	X				X			
Timmons, Wendy	Sixty-Two Graphic Studio	X				X			
Vinson, Tim	MCSD			X				X	
Watson, Eddie	Clay Hill Hunting			X				X	
Williams, Joe Lee	Stewart Co. BoC	X				X			
Totals:		18	0	13	0	18	0	13	0

- Attended in person.
- Attended virtually.

Member Name	Organization	Action Taken							
		<u>New Business V d. (4)</u> <u>(Approval of GWANA's CNA</u> <u>Cost Increases Request)</u>				<u>New Business V e.</u> <u>(Approval of Financial Report)</u>			
		Yes	No	Absent	Abstain	Yes	No	Absent	Abstain
Bethune, Georgia	Rolling Hills Food			X				X	
Bloom, Richard, M.D.	Brookstone Surgical Center			X				X	
Brown, Carl	Brown & Associates	X				X			
Calloway, Tony	Calloway & Associates	X				X			
Chambers, Travis	Elite Ventures Leasing			X				X	
Deppe, Jeff	IBEW, Local 613			X				X	
Domineck, Joel, Jr.	TCSG	X				X			
Dupree, Kianca "KeKe"	GA Voc Rehab Svc.	X				X			
Evans, Jonathan	Housing Authority of Cols, GA	X				X			
Hollingsworth, Selvin	LightSpeed Datalinks			X				X	
Hopson, April	Columbus Tech	X				X			
Hugley, Carolyn	State Farm Insurance	X				X			
Jackson, Barbara	Piedmont Hospital	X				X			
Johnson, Will	CCG Eco / Dev/Planning Division			X				X	
Kelly, Andrew	Valley Hospitality			X				X	
Lewis, Carvel	Lewis Mortuary II			X				X	
Loyd, Jamie	Cols Tech College	X				X			
McNeer, Ann	Master Tax Solutions			X				X	
Miller, Conner	Cols Chamber of Commerce	X				X			
Newton, Jasmine	Legacy Link	X				X			
Ramsey, Ernestine	Metro Cols. YMCA	X				X			
Randolph, Chester	C. Randolph & Assoc.	X				X			
Ruff, Gwendolyn	Cols. Water Works			X				X	
Rutledge, Wanda	Kinetic Credit Union	X				X			
Smith, Dexter	Com Workers of USA, Local 3212	X				X			
Stoller, Frederick	Job Corps.			X				X	
Thomas, Jamie	Enrichment Services Program, Inc.	X				X			
Timmons, Wendy	Sixty-Two Graphic Studio	X				X			
Vinson, Tim	MCSD			X				X	
Watson, Eddie	Clay Hill Hunting			X				X	
Williams, Joe Lee	Stewart Co. BoC	X				X			
Totals:		18	0	13	0	18	0	13	0

- Attended in person.
- Attended virtually.